# YOUR ACCESS TO UCS (First time login to Admin Dashboard)



Step 1: Look for the activation email from: <u>no-reply@cloudstorage.unifi.com.my</u> and then click on 'Login to Admin Dashboard' or go to <u>https://admin.cloudstorage.unifi.com.my/</u>



Regards, Your Unifi Business Team representative



Start storing and organising your work files with access anytime, anywhere. Reach out to us via the MyUnifi app or email us at help@tm.com.my for further assistance.



BUSINES

#### First time login to Admin Dashboard

**Step 2:** Login to the Admin Dashboard to manage your subscription plan and UCS access. Key in your username and password.

	Welcome to Our Portal
L	
	Unifi BUSINESS
	Login Account Hello. Please Login
	Username
	farahdiana@tm.com.n
	Password 6
	······
	Forgot Password
-	Login
100	





#### First time login to Admin Dashboard

Step 3: Key in the Authentication Code (which will be sent to your registered email).





#### First time login to Admin Dashboard

Step 4: Refer to the email from *no-reply@cloudstorage.unifi.com.my*.







#### First time login to Admin Dashboard

Step 5: Key in the Authentication Code at the Admin Dashboard.





#### First time login to Admin Dashboard

**Step 6**: Once successful, you will be able to view and manage your subscription plan and user access in the Admin Dashboard.





# YOUR ACCESS TO UCS (First time login to User Dashboard)



Step 1: Look for the activation email from: <u>no-reply@cloudstorage.unifi.com.my</u>, and then click on 'Login to User Dashboard' or go to <u>https://cloudstorage.unifi.com.my/</u>





BUSINES

#### First time login to User Dashboard

**Step 2:** Login to the User Dashboard to upload your documents and other files in your UCS. Key in your username and password.





#### First time login to User Dashboard

Step 3: Key in the Authentication Code (which will be sent to your registered email).







#### First time login to User Dashboard

Step 4: Refer to the email from *no-reply@cloudstorage.unifi.com.my*.







#### First time login to User Dashboard

Step 5: Key in the Authentication code at the User Dashboard.





#### First time login to User Dashboard

Step 6: Once successful, you will be able to upload your documents and other files in your UCS.



# THANK YOU